

# LENOX PLACE

S U N N Y S I D E

*Homeowners Association, Inc.*  
*Board of Directors Meeting Minutes*  
**Monday, April 22, 2013**

## CALL TO ORDER

The regularly scheduled meeting of the Board of Directors for March was held on Monday, April 22, 2013. The meeting was called to order at 7:01 p.m. by Lewis Jackson at the Beverly Hills United Methodist Church, Alexandria, Virginia 22305.

## BOARD MEETING ATTENDANCE

Lewis Jackson, President – Present  
Jack Stevens, Treasurer – Present  
Rose Bailey, Capitol Companies – Present

Sven Dharmani, Vice President – Present  
Ken LaVolpe, Secretary – Present  
Jim Rorke, Member-at-Large – Present

## LAW ENFORCEMENT REPORT

- Alexandria Police Department was not present.

## OPEN FORUM

No residents present

## APPROVAL OF MEETING MINUTES

The March 25, 2013 Board of Directors Meeting Minutes were reviewed by each Board Member.

Move to: Approve amended Meeting Minutes from March 25, 2013.

Moved by: Jack Stevens

Seconded: Lewis Jackson

For: All

Against: None

MOTION PASSED

## FINANCIAL REPORT

On March 31, 2013, the Association had:

### INVESTMENT

<b>Investment Funds</b>	\$509,870.00
<b>Operating Assets</b>	\$37,987.00
<b>Total Investments</b>	<b>\$547,857.00</b>

### BALANCE SHEET

<b>Accounts Receivable</b>	\$33,855.00
<b>Accrued Reserves</b>	\$601,286.00

## INCOME STATEMENT

	<b>Budget</b>	<b>Year-to-date</b>	<b>Variance</b>
<b>Income</b>	\$34,980.00	\$34,856.00	(\$ 115.00)
<b>Expenses</b>	\$34,980.00	\$36,235.00	(\$1,255.00)

Overall, we have a year-to-date deficit of \$1,371.00

## COMMITTEE REPORTS

### LANDSCAPE COMMITTEE – RORKE

- Committee liaison completed a walk-thru for trash can violation. Notices were sent.
- Amount of mulch (inches) removed may not have been enough. It seems that around owner plantings may have been treated more delicately. Palmer will be contacting the board to complete a walkthrough.

### ARCHITECTURAL REVIEW COMMITTEE – JACKSON

- ARC electronic submissions have been corrected. All electronic submissions should be submitted to arc@lenoxplace.org.
- 2 roof approvals
- 2 driveway approvals
- 1 rear light approval
- 1 vinyl siding and vinyl windows approved

### PARKING COMMITTEE – JACKSON

- There are no on-property parking violations.

### COMMUNITY RELATIONS COMMITTEE – LAVOLPE

- The Warwick Pool is proposed to close, but there's a movement to get it funded.
- There's no funding for the 4MR Park expansion proposed. Committee is trying to meet with staff and city council.
- The congressional hold-up with the Four Mile Run restoration project has ended. Work must be completed by the end of 2015. This will happen in conjunction with other 4MR Park activities.
- Four Mile Run Farmers market is currently operating on the regular Sunday schedule.

## OLD BUSINESS

- a. Landscape Service Update  
Nothing to report
- b. Monument Lighting  
There will be several no cost modifications to areas around community. A proposal for additional accent lighting will also be submitted.
- c. Trash Can Violations  
Violations have been noted and violation letters sent.
- d. Annual Inspections  
Inspections have been completed. Homeowners are reporting corrected deficiencies. Re-inspection will be conducted later.
- e. Brick Wall Repair and Cleaning  
Changes to the proposal have been submitted and are acceptable to the board, one additional item to be added and approved by J&F General Contractor.
- f. Retaining Wall Repair  
Proposals are still in progress
- g. 3812 Charles Avenue  
Move to: Authorize Chadwick Washington to proceed forward with action against 3812 Charles Avenue.  
Moved by: Lewis Jackson  
Seconded: Sven Dharmani  
For: All  
Against: None  
MOTION PASSED

## NEW BUSINESS

- a. Charles Ave Tree Replacement & Courtyard Arch planting  
Capitol to obtain proposals for this work
- b. Community Directory  
There are some errors in the directories but data has been entered
- c. Community Yard Sale  
This is usually in June a resident may be interested in assisting
- d. Parking Lot & Concrete Repair  
Proposals will be submitted for board review
- e. Mosquito remediation  
Capitol will have a proposal submitted for this service
- f. Irrigation leak Repair  
Montgomery will be contacted for repair immediately
- g. Chadwick Board Presentation  
Ken Chadwick of Chadwick Washington Moriarty Elmore & Bunn P.C. presented several changes to Virginia law and regulations impacting home owners associations.
- h. National Night Out  
We will begin preparations now in order to ensure that the even planning is on schedule.

## EXECUTIVE SESSION

No executive session

## ADJOURN

Move to: Adjourn at 8:38pm  
Moved by: Ken LaVolpe  
Seconded: Lewis Jackson  
For: All  
Against: None  
MOTION PASSED

Next Meeting – Thursday, May 30, 2013