

LENOX PLACE

S U N N Y S I D E

Homeowners Association, Inc.
Board of Directors Meeting Minutes
Monday, August 26, 2013

CALL TO ORDER

The regularly scheduled meeting of the Board of Directors for August was held on Monday, August 26, 2013. The meeting was called to order at 7:03 p.m. by Lewis Jackson at the Beverly Hills United Methodist Church, Alexandria, Virginia 22305.

BOARD MEETING ATTENDANCE

Lewis Jackson, President – Present
Jack Stevens, Treasurer – Present
Rose Bailey, Capitol Companies – Present

Sven Dharmani, Vice President – Present
Ken LaVolpe, Secretary – Present
Jim Rorke, Member-at-Large – Absent

LAW ENFORCEMENT REPORT

- Sgt. Jose Garcia, from the Alexandria Police Department was present and provided general updates for the Arlandria City Manager area.
- Sgt. Garcia again stressed, residents should not keep any items of value in their car on the street or on private property.

OPEN FORUM

- Mark Makary – 3911 Elbert - Questions about annual inspections and property easement on his property.

APPROVAL OF MEETING MINUTES

The June 24, 2013 Board of Directors Meeting Minutes were reviewed by each Board Member.

Move to: Approve Meeting Minutes from June 24, 2013.
Moved by: Lewis Jackson
Seconded: Jack Stevens
For: Lewis Jackson, Jack Stevens, Sven Dharmani
Against: None
Abstain: Ken LaVolpe
Motion PASSED

FINANCIAL REPORT

On July 31, 2013, the Association had:

INVESTMENT

Investment Funds	\$510,627.00
Operating Assets	\$34,235.00
Total Investments	\$544,862.00

BALANCE SHEET

Accounts Receivable	\$78,995.00
Accrued Reserves	\$596,564.00

INCOME STATEMENT

	Budget	Year-to-date	Variance
Income	\$81,620.00	\$82,208.00	+\$588.00
Expenses	\$81,620.00	\$83,016.00	-\$1,396.00

Overall, we have a year-to-date deficit of \$ 808.00

COMMITTEE REPORTS

LANDSCAPE COMMITTEE – RORKE

- Nothing to report

ARCHITECTURAL REVIEW COMMITTEE – JACKSON

- Reviewing submitted VARs

PARKING COMMITTEE – JACKSON

- There are no current issues but we need to plan for 2013-2014 parking permits

COMMUNITY RELATIONS COMMITTEE – LAVOLPE

- No report.

OLD BUSINESS

- Annual Meeting Preparation
Meeting information will be sent out to include annual parking application. Capitol will provide support for taking minutes.
- Parking Lot & Concrete Repair
Move to: Approve Fairfax Paving & Concrete, Inc.
Moved by: Lewis Jackson
Seconded by: Sven Dharmani
For: All
Against: None
Motion Approved
- Supplemental Landscape Service Proposals
Previously approved landscaping services need to be executed. The Board will work with our landscaping provider to put our best foot forward for the spring appearance.
- Trash Can Violations
Violations have dramatically declined
- Annual Inspections
Inspections will occur in September and hearings will be scheduled for October
- 2014 ARC/Welcome Packet Revisions
New packet being developed for next calendar year
- National Night Out
Overall the event was a success. Thank you to all of the volunteers for their outstanding effort. A full after action report was submitted to the board to review.

Move to: Gift basket to Meredith West for her exceptional support of National Night Out, not to exceed \$75.

Moved by: Lewis Jackson
Seconded by: Sven Dharmani
For: All
Against: None
Motion Approved

Move to: Approve \$120.47 in additional funding for National Night Out expenses.

Moved by: Lewis Jackson
Seconded by: Sven Dharmani
For: All
Against: None
Motion Approved

NEW BUSINESS

- a. Financial Audit(s)
Tabled for September operational meeting
- b. Fall Landscape Improvements
Walk around will be scheduled within the upcoming weeks.
- c. Meeting Minutes on Website
All missing meeting minutes will be posted prior to the 2013 annual meeting
- d. Landscape Architect
Capitol will provide multiple proposals to include deliverables and a statement of work
- e. 2014 Parking Registration
Registration to be sent with the annual meeting notification
- f. 2014 Budget
Budget will be available for presentation at the October meeting
- g. Treasurer
Jack Stevens submitted a written statement resigning as Treasure and Board Member

EXECUTIVE SESSION

Entered into Executive Session to discuss personnel matter at 8:50pm and ended at 9:00pm

Move to: Enter into Executive Session
Moved by: Jack Stevens
Seconded: Ken LaVolpe
For: All
Against: None
Motion PASSED

Move to: Adjourn Executive Session
Moved by: Lewis Jackson
Seconded: Ken LaVolpe
For: All
Against: None
Motion PASSED

ADJOURN

Move to: Adjourn at 9:00pm
Moved by: Ken LaVolpe
Seconded: Lewis Jackson
For: All
Against: None
Motion PASSED

Next Meeting – Annual Meeting, Monday, September 23, 2013 (Operational Meeting to follow)